

NINE MILE COMMUNITY CENTER BOARD MEETING

November 13, 2019 Minutes

- Location:** Nine Mile Community Center: 25620 Nine Mile Road **Start Time:** 7:00 PM
- Board Members Present:** Sharon Sweeney, Lisa Schweigert, Julie Van Hise, Morris Eisert, Steve King, Rick Marler, and Tina Vierra McGill.
- Board Members Absent:** Steve Cummings, Amanda Beauchamp, and Pam Schneider.
- Committee Member Present:** Shannon Stalpaert.

MINUTES: October minutes motioned for approval by Lisa, seconded by Morris, all voted in favor.

CORRESPONDENCE: Apple mash folks, Laura Johnson Boudreaux and hub Bill Boudreaux; St. Joseph's 8th Grade Retreat – All agreed, Lisa will write the Thank You notes.

TREASURER'S REPORT: See separate note from Pam. November's treasurer's report motioned for approval by Sharon, seconded by Lisa, all voted in favor. E-mail sent by Pam on November 24th concerning the CDs expiring on November 30th. December 3rd e-mail, rates from bank are 6 month at .75%, 1 year at 1.25%, 2 year at 1.5%. Pam is requesting rates for longer term CDs. She received 2 years @ 1.35%, 3 years @ 1.40%, and 5 years at 1.5%. Pam's recommendation is to do 1 year at 1.25%; e-mail sent out for board approval. Steve K. and Julie agree with Pam's recommendation.

1. OLD BUSINESS:

a. 2019 Event Schedule:

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| 1. Spring Cleaning Day | April 13, 2019 |
| 2. Spring Class: Wills & Estate Planning | April 27, 2019 |
| 3. Spring Class: Small Engine Maintenance | May 4, 2019 |
| 4. Wedding—Johnston & Hanson | May 18, 2019 |
| 5. Art Associates-two speakers; raffle | May 22, 2019 |
| 6. Memorial Gathering: Larry Curry | May 25, 2019 |
| 7. Memorial Gathering: Jack Dove | June 8, 2019 |
| 8. Ninemile Roadside Clean Up & Potluck | June 15, 2019(2:00; 4:30 food) |
| 9. Wedding—Mellisa & Dustin | June 22, 2019 |
| 10. Wedding – Tami & Rich | July 6, 2019 |
| 11. Newsletter: Upcoming events/Elections | ~July 31, 2019 |
| 12. Wedding—Travis & Kristin | August 3, 2019 (~65 people) |
| 13. Philosophy Walk | August 4, 2019 |
| 14. Memorial Gathering: Host: Connie Murray | August 17, 2019 |
| 15. Missoula Catholic Schools – faculty/staff retreat | August 26, 2019 |
| 16. Newsletter: Election Bio's & Info | ~August 31, 2019 |
| 17. NMCC BOD Election/Lunch | September 14, 2019 |
| 18. Table (18) & Chair (75) Rental | September 21, 2019 |
| 19. Memorial Gathering: Carol Guthrie | September 27, 2019 |
| 20. Newsletter: Cider/Chili Event & Craft Fair | September 30, 2019 |
| 21. St. Joseph's School: 8 th Grade retreat | October 11, 2019 (~40) |
| 22. Apple Festival | October 12, 2019 |
| 23. Loyola Sophomores | October 23, 2019 |
| 24. Holiday Fair Set-Up/NMCC Clean-up | November 26, 2019 (10-3:00) |
| 25. Holiday Fair Vendor Set-up | November 29, 2019 (4-6:00) |
| 26. Annual Holiday Fair | November 30, 2019 |
| 27. Christmas Celebration Set-up | ~December 21, 2019 |
| 28. Christmas Eve Celebration – Host Glenn Babcock | December 24, 2019 |
| 29. Winterizing Event | Date TBD @ Dec BOD Mtg |

- b. **NMCC Insurance:** Sharon contacted HUB about follow-up quotes based on earlier discussions. HUB was supposed to contact Sharon around November 8th; no contact was received. Sharon again sent a follow-up e-mail to HUB, with no response as of the BOD meeting. Tina offered to request another quote from an agent she knows; board agreed to the assessment. Sharon and Steve K. agreed to assist Tina during the assessment. E-mail sent on November 19th and 20th proposed updates to the current policy with a potential savings of \$600/year; however, it took assistance from Bob to get HUB to give us the information we needed. Steve K. emailed insurance options for board vote on November 21. Additional questions came forth concerning Alcohol, Directors & Officers, and our rental application - to be discussed following property insurance requirements. Steve K. sent e-mail to HUB on November 26th with our decision to delete non-owned and hired auto liability endorsement and delete the property extension (includes equipment breakdown and moves the NMCC from special form coverage to a named perils form for building and contents), saving us approximately \$560/year. Steve K. is now working on getting D&O insurance quotes, see e-mail sent on November 28th.
- c. **Apple Festival:** Steve K. collected lessons learned info following the event and consolidated into working document for next year's event.
- d. **Newsletter:** Next newsletter to be mailed ~November 14th. Add current and future building projects to newsletter for status and request votes by community on project priority list. Add Spring Cleaning/community yard sale projected to newsletter. Additionally, notify community that the NMCC has historical pipeline records available for the taking; if not retrieved prior to, they will be at the community yard sale, and then disposed of if the documents remain after the event. Steve K. has agreed to continue the newsletter for this year; however, a new volunteer for Newsletter Editor will be required next year after his board term ends. Board discussed doing a 59846 only newsletter for December – primarily highlighting the Christmas Eve celebration and donation requests. All agreed to send out the letter.
- e. **Current Building Projects:** Christmas decorations room was cleaned by the board and volunteers on November 8th. Broken decorations were disposed of; new decorations organized and stored. Shelving for old NMCC minutes was assembled and placed in Christmas Storage room; however, minutes and other documents were placed in File Cabinet in Heater Room. Ax handle replacement – Sharon obtained an ax handle at Amanda's and has the repaired ax.
- f. **Grants:** Exterior Painting & Repair Project: there is currently 1 quote for the project, will need to obtain more for the grant applications. Montana History Foundation – Steve K. spoke to new grant administrator about qualification of project; grant administrator agrees that the project qualifies. Garnet Preservation, Walmart Community, and Missoula County Parks grants all in work, though progress is slow. Steve K. requested assistance in building and editing grant request packages; Sharon volunteered to assist.

2. NEW BUSINESS:

- a. **Rental prices:** Discussion was requested on rental prices for various events versus a set \$500 with review for various cost of rental request. Steve K. proposed \$500 for weddings, \$200 for 6 hours, \$0 for celebrations of life/memorial events. Julie amended, \$200 for 8 hour event, \$100 for 4 hour event. Sharon amended \$100 for celebrations of life/memorial events. Final proposal by Steve K. was \$500 weddings, \$100 memorials, \$200 for 8 hours, \$100 for 4 hours. Julie Seconded. All agreed except for Tina. Tina requested that price be based on head count. Board agreed to proposal above with re-evaluation of rental prices after data is obtained on types of events held and number of personnel in event attendance throughout the next year. All other fees, such as table and chair rental, and security deposit, remain the same with no change.
- b. **Nine Mile House Bar Donation from Cindy Argauer (sp?):** Consider accepting gift offer of one 2'x16' bar top and one 2'x9' bar top and base. Discussion moved to December BOD Mtg.
- c. **Cloud Storage for photos & records:** Consider creating NMCC Dropbox, or similar, account. Dropbox app: personal accounts available for free; however it does not seem to meet the

needs of a group style account. App must be loaded on computer/device, and once loaded it connects your files to the account. Additionally, it has since been discovered, those already with the app are asked to consolidate accounts; which is not feasible. App states that individuals may view and edit without an account; however, once e-mail is sent, if they already have the app, there are further requests to consolidate. Business use of the app charges a fee/month/person using the app. Julie agreed to research google drive.

- d. Holiday Fair:** Cleanup/Setup date determined for November 26th, 10:00 AM – 3:00 PM or until all requirements are met. This clean-up is for volunteers from the board as well as the working group committee. This day also includes all table placement in the school house and pre-placement of tables in church for both church and pavilion. Vendor set-up on November 29th, 4:00 – 6:00 PM will be Julie, Shannon, Sharon, and Steve K. Vendor set-up will include moving pews out of church to pavilion, tables to the pavilion, and assisting vendors to their locations. Discussion concerning food prices: board agreed to leave the same: \$6 = lunch, \$2 = cinnamon rolls, \$1 = drinks, \$.50 for 1 cookie or 3 cookies for \$1, Donation = coffee/tea/cider/cocoa. NMCC outside drink and cookie/snack table = Shannon working on hot water containers from fire department; table will be manned by Braeden V. and Madi B. Kitchen is wrapping up on finalizing checklist – no issues. Next year's goal is to reduce plastic waste and reduce trash. Steve K. is buying 2 blue recycling containers with bottle/can openings to donate to the NMCC. Morris agreed to do Hay Ride this year, as well as bring additional hay for the Turkey Shoot. Steve K. has the plan for the Hay Ride Staff to ensure a safe event. Julie agreed to send advertisement requests to the radio, t.v. etc. KYSS FM agreed to do a public announcement, requests to publish event in Rural Montana MEC publication and the Missoulian were previously completed. Julie will send an e-mail blast about the event 1 week prior and day prior to the event. Julie agreed to continue with Facebook posts with large reminder/sharing 1 week prior and day of event. Sharon agreed to call/e-mail to mountain men to confirm set-up plans and times. Bob and Pearl are donating 10 hens and 10 turkeys for the turkey shoot. Lisa contacted Bobbe Almer about heading up the canned food donations for the food bank; Bobbe agreed. Various volunteers took flyers to post around Frenchtown, Alberton, and Missoula. Steve C. volunteered to place sandwich boards around nine mile for the event. Julie will do Answering Machine Message update on the day of the event. All checklist items addressed. The event was a success! Steve K. started a collection of what went well and what didn't.
- e. Christmas Eve Celebration:** The Christmas Eve celebration is not a NMCC hosted event. It is a public event open to the Nine Mile Valley hosted by Carol Guthrie in the past. Since her passing, several discussions have taken place concerning the event. Glen Babcock has been the main speaker in the past, and is interested in continuing and heading up the event, with the Baumice's, for years to come. For this current year, if Glenn is unable, the NMCC board agreed to host the event out of respect for Carol. Steve K. and Sharon are confirming that all parties agree to host the event.
- f. NMCC Working Group:** Next meeting date is in work.
1. **Craft Fair:** Currently sold 33 tables for 27 vendors with 2 NMCC tables. 16 vendors are returning from previous years, 11 vendors are new. Shannon has the vendor table plan drawings. Need to think about event size for next year: small or big? Tina offered to man the NMCC indoor table from morning until about noon when other volunteers arrive. We need to re-evaluate the cost of tables.
 2. **Community Yard Sale:** Working after the holidays.
- g. 2020 Community Yard Sale:** Items worthy of sale are being consolidated into a single area for the sale in the spring. Currently have some Halloween decorations and pipeline documents. Staffing, budget, advertisement & setting a date *(Hold for discussion)*
- h. 2020 NMCC Classes, Events & Revenue Generating Ideas:** Mushroom Class, Glen Babcock; Home Brewing & Hard Cider; Yoga, other classes? *(Hold for Discussion)*
1. Mushroom Class
- i. Local Services List:** Discussion about Bob Brugh heading up commercial services advertising list. *(Hold for discussion)*

j. **Future Building Projects:** Men's restroom plumbing; yellow-jacket/hornets in Church – hire professional exterminator; well water test – shock with chlorine as needed in the spring; Basement plumbing room insulation; basement furnace room door repair. (*Hold for discussion*) Ask community to prioritize future projects.

k. **Future Grants:** Floor refinishing – Historic Fort Missoula. (*Hold for discussion*)

l. **General updates:**

1. **Post Office Key:** Sharon transferred the post office key over to Julie.

2. **Quilt Donation:** Patti Scheffer made and donated a quilt to the NMCC. Lisa sent out a thank you note. The board agreed to sell tickets at \$5 for 1, 3 for \$10 and to select a winner at the conclusion of the craft fair event.

3. **Web Site:** File sharing app added to website for testing. E-mail sent to the board with instructions on November 19th.

4. **Get Well Note:** Mark Tomelson received a get well note from the board for a recent surgery.

3. **PUBLIC COMMENT:** None.

4. **Next meeting date** December 11, 2019 at NMCC

Meeting End Time: 9:15