

NINE MILE COMMUNITY CENTER BOARD MEETING

March 11, 2020 Minutes

Location: Morris Eisert: 27820 Nine Mile Rd **Start Time:** 7:00 PM

Board Members Present: Sharon Sweeney, Julie Van Hise, Steve King, Steve Cummings, Morris Eisert, Lisa Schweigert, and Rick Marler.

Board Members Absent: Pam Schneider, Tina Vierra McGill, and Amanda Beauchamp.

Committee Member Present: Shannon Stalpaert.

Public Present: Jamie Schiltknecht.

MINUTES: February minutes motioned for approval by Lisa, seconded by Sharon, all voted in favor.

CORRESPONDENCE: FM (Guthrie) donated and installed a shelf in the Christmas Storage room – would like to do 2 more; also Christmas set-up and clean-up. Tracking down FM's east coast home mailing address to send thank you note.

TREASURER'S REPORT: Pam unable to get note out prior to the meeting. Julie has receipt for paid mailbox. Reminder to file Secretary of State business report by April 15th. No other discussion took place. Pam was able to get the March Treasurer Report out via e-mail.

1. OLD BUSINESS:

- a. **2020 Event Schedule: Event dates finalized and ready to post on website and Facebook. Griz Games: Sep: 5, 19, 26 Oct:17, 31. Steve K. sent a proposed date change to events based on COVID-19 impacts. New dates proposed are in red font.**

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| 1. Newsletter: Spring Events | ~March 27, 2020, Apr 17 |
| 2. Postponed - De-Winterize | Mar 21, 2020 (11:00), Apr 25 |
| 3. Cancelled - Loyola Service Day | April 1, 2020 |
| 4. Postponed - Spring Cleaning Day | Ap 18, 2020 (9-2:00), May 2 |
| 1> Add Working Group Meeting | |
| 5. Public Campaign Event (A Thursday:Betty T, more discussion needed) TBD | |
| 6. USFS | TBD |
| 7. Mushroom Class : Glen Babcock | May 16, 2020 (11:00-2:00?) |
| 8. Raptors of the Rockies | June 6, 2020 (1-2:00 pm) |
| 9. Ninemile Roadside Clean Up & Potluck | June 13, 2020(2:00; 4:30-6:00) |
| 10. July 4 th Celebration – Parade & Picnic (BOD rep: Julie) | July 4, 2020 (2:00; 3:00) |
| 1> App:Y, Res time: 12:00-7:00 | |
| 11. Newsletter: Summer events/BOD Invite | ~July 5, 2020 |
| 12. Wedding Set-Up: Katie Bearden | Jul 9, 2020 |
| 13. Wedding: Katie Bearden App:Y Res:Y Dep:N | Jul 10, 2020 100-125 ppl |
| 14. Wedding Clean-Up: Katie Bearden | Jul 11, 2020 |
| 15. NMCC Community Yard Sale | Jul 18, 2020 |
| 16. Wedding: Amie Garrett? | Summer |
| 17. Wedding? | August 1, 2020 |
| 18. Trout Unlimited/Betty Thisted 88 Birthday | August 8, 2020 |
| 19. Newsletter: Fall Election Bio's & Apple Fest | ~September 1, 2020 |
| 20. NMCC BOD Election/Lunch | September 12, 2020 |
| 21. Wedding: Bambi Kautz?App:N Res:N Dep:N | September 13, 2020 |
| 22. Apple Fest | October 3, 2020 |
| 23. Newsletter: Holiday Fair | ~November 14, 2020 |
| 24. Holiday Fair Set-Up/NMCC Clean-up | TBD |
| 25. Holiday Fair Vendor Set-up | November 27, 2020 (4-6:00) |

26. Nine Mile Holiday Fair	November 28, 2020
27. Newsletter: Christmas Eve Info	~December 10, 2020
28. Christmas Eve Celebration Set-up	TBD
29. Christmas Eve Celebration	December 24, 2020 (6:30)
30. Winterizing Event	TBD
31. Wedding: Codi Jean Bryant? App:N Res:N Dep:N	Summer, 2021

- b. **Confirm Event Dates:** Event dates confirmed.
- c. **De-Winterize:** Three people needed. Change furnace filter, connect and clean plumbing fixtures, and shock the well and test later. Jamie offered to check if there is a well log available for the NMCC. Julie, Lisa, and Steve C. offered to assist Steve K. with de-winterizing. The event was suspended due to COVID-19 restrictions and concerns. On March 25th, Steve K. sent a request to well access to the land owner in order to evaluate the well casing, do shock treatment, and evaluate overall condition of the well.
- d. **Loyola Service Day:** Sharon received a request from Loyola to use the NMCC in exchange for labor. Steve K. Motioned to approve, Lisa seconded, all voted in favor. Ideas for labor included washing the windows, removing cobwebs, removing wasp nests (only if no wasps yet), removing brush along property line (only if board member present), polish church pews and walls with wood polish, clean downstairs in school house.
- e. **USSF Meeting Invitation:** Steve K. would like to invite the current district ranger to speak to the public on the Soldier Butler project. Sharon sent an e-mail requesting a meeting with the USSF Ranger and several potential topics of discussion. A meeting date has not yet been solidified.
- f. **Garden City Fungi Tour:** The date for the event was updated to May 18th. The times need to be confirmed. Lisa offered to provide a light lunch for the class.
- g. **Raptors of the Rockies:** Course addition was worked by Steve K. and agreed upon via e-mail to the board. The times of the course need to be confirmed. 4 raptors are brought in for the demonstration. The instructor will be compensated for time and mileage; details should be available to the board for April/May meeting. The time was going to be slated for the afternoon to allow for those interested in the Nine Mile Wildlife Workgroup's bird walk; however, the bird walk was changed to a week earlier, allowing for the raptor tour to be scheduled for any time on the June 6th.
- h. **Nine Mile House Bar Donation from Cindy Argauer (sp?):** Cindy will be in town soon, Steve K. will discuss the bar tops. Julie is the lead for picking up the bar tops from Cindy once actions and dates are solidified. Julie will work with community and board to determine what portions are useable in original configuration, potential locations, etc. of the items. Supplies and labor will be compensated to the individuals performing the work. Betty Thisted will also be consulted concerning the bar tops. There is no due date for when the bar top project must be completed; pick-up is projected to be sometime in April. Cindy would also like to be at the next board meeting.
- i. **Community Yard Sale:** The working group committee is the point of contact for this event. It was discussed to try and make the event valley wide for those that want to participate. It was suggested to have maps available at the community center and at yard sales throughout the valley.
- j. **NMCC Insurance:** Discussed O&D insurance quotes (5 agents contacted, 1 quote received, 2 quotes pending, 1 doesn't do O&D without property/liability insurance through same company) and continuing difficulties from HUB. In searching for a company to supply O&D insurance, it was discovered that several will cover O&D insurance if they also cover the general liability policy for the facility. Steve K. further discovered many companies require a separate appraisal of the building in order to obtain general property/liability coverage for the facilities and each company views the "Historical Building" differently. And finally, discussions also revealed that the NMCC needed to have a policy on anti-discrimination and anti-harassment. Steve K. drafted the policy, Sharon Motioned to approve the policy as written with the addition of no discrimination towards political affiliation, Steve C. seconded, all voted in favor. During discussion Steve K. mentioned that State Farm agents complete their own

appraisal of facilities when preparing their General Property/Liability policy. State Farm also is the first to reply with a D&O quote, of which the policy also covers all volunteers: \$871/year for \$500K coverage and \$1089 for \$1M in coverage. It was discussed to contact State Farm to see if we could get an appraisal and quote for General Liability Policies for the facility for a potential swap from HUB to State Farm upon expiration of our current policy with State Farm.

- k. **NMCC Working Group:** Shannon agreed to work on verbiage for the next newsletter concerning the working group and upcoming yard sale. It was suggested that the name of the working group change to be something more energizing. One I the board liked was "Friends of the Community Center". Shannon confirmed with the board the price of the yard sale tables at \$10. She plans to work a table layout once the snow melts.
- l. **Spring Cleaning Day:** The to-do list will be discussed at the April meeting. The list will then be sent out via e-mail to the community, posted on the website, and Facebook event. Sharon provided last spring's to-do list via e-mail and suggested the addition of the following: Remove and replace some of the rotten fence rails, paint new rails, and put in 1-2 more posts along the upper property boundary to include the corner post. She suggested having two project managers; 1 inside and 1 outside.
- m. **Newsletter:** Next issued to be mailed around April 17th (changed from the March 27th date). Sharon agreed to work with the edits. A new wanted ads section is being added to promote community involvement with repairs and maintenance of the NMCC facilities, equipment, and property.
- n. **Current Building Projects:** To execute projects in a more efficient manner, Steve K. has requested board members to be a lead for each project. The lead is responsible to reach out to contractors, volunteers, etc. to perform the task assigned. Steve K. is the contact for the exterior painting. Rick is the contact for the interior and exterior carpentry work. Morris agreed to be the contact for the Hay rides as long as the house hasn't sold. Julie is the contact for the welding repair on the BBQ grill. Julie is the bar top refinishing contact. Steve K. and Rick drafted a "Scope of Work and Request for Price Quote" for the schoolhouse carpentry repairs. Rick is now working the first phase of contracted work for carpentry services with a plan of awarding that contract at the May 13th board meeting. During the May meeting, Steve K. would like to discuss use of the temporary restricted assets in "Community Center Renovations" and "Historic Church Contributions" vs. the general fund for project expenses beyond our grant amount.
- o. **Current Grants:** Exterior painting and repair project – Montana History Foundation, Garnet Preservation, Walmart Community for flooring repairs and spring cleaning event. (Hold for future meeting). On March 18th, Steve K. was notified that the NMCC was selected for award of the Montana History Foundation grant of \$5,800! The money will be used to begin repairs and painting required on the facilities. The initial check issued to the NMCC should be around \$4,060 with the remainder of the balance to be paid upon completion of repairs to the NMCC. Steve K. requested Pam create a new project account titled "2020 MHF Grant" to track cash flow.
- p. **2021 NMCC Spring Learning Series:** Citizen Survey? (Hold for future meeting)

2. NEW BUSINESS:

- a. **NMCC History Lessons:** Steve K. left us off with a cliffhanger, until April's Board meeting. Why didn't Carol Guthrie finish her book? (Hold for April meeting)
- b. **New Public Events Approach:** 4th of July picnic and parade is proposed via completed contract. Julie motioned for approval of both the picnic and parade as long as all legalities for the parade were researched, approved, followed; Sharon seconded the motion, all voted in favor of the event. Suggestions for the concerns of start of the parade at Ranch Lane vs. Ranger Station were relayed by Julie to the 4th of July event group following the meeting. New approach to events, "We make the Center available for the Community – the Community makes the center come alive with events". The board does not have to be in charge of every event, nor the working group committee. Our overall purpose is to provide facilities for meeting purposes. Inviting the community to take charge in planning and executing events of their choosing will hopefully result in a community that takes care of the center for many,

many years to come. Steve K. drafted a community event checklist to ensure all boxes for events are checked. The contract was discussed briefly to make very clear to those responsible for an event, that while there are no fees paid, the group is still responsible for repairing damage that occurs and all clean-up actions.

- c. **New Quilt Donation:** Sharon was contacted to receive a quilt donation for a quilt of our choosing among four quilt options. The board selected the tear drop quilt. Sharon proposed that the quilt be raffled off for the November craft fair, all agreed it was a great idea. More details will be formulated once the quilt is received.
 - d. **NMCC Merchandise:** Steve K. has been very crafty exploring Vista Prints and formulating new mugs and magnets as proposed ideas for NMCC swag. The board liked his creations. Lisa discussed challenges with formulating the calendar. Unless there is another contact for the calendars, that idea is on hold. Lisa and Sharon discussed silk screen shirts, bags, etc. Ideas for new promotional products. Julie will send Lisa a decent link for silk screening.
 - e. **Missoula Gives Non-Profit Fundraiser:** Online support for non-profit organizations, just need to set-up a page no later than April 17. Julie will look into what it requires. The May event is April 30 to May 1.
 - f. **Future Building Projects:** Men's restroom plumbing; yellow-jacket/hornets and woodpeckers in Church – hire professional exterminator/pest control; well water test – shock with chlorine as needed in the spring; Basement plumbing room insulation; basement furnace room door repair. Front motion sensor lights adjustment, rear patio light repair. *(Hold for discussion)* Ask community to prioritize future projects.
 - g. **Future Grants:** Steve C. offered to submit the Missoula Electric Coop Grant for event support/sponsorship; Steve K. offered to review the application prior to submittal. Steve C. submitted the grant request for support of the Apple Festival.
 - h. **Local Services List:** Discussion about Bob Brugh heading up commercial services advertising list. Profits from such a service are considered Unrelated Business Income and are taxable, the board decided to drop this item from the agenda.
 - i. **General updates:** It was reported to Morris and Kristi by new neighbors, that individuals broke into the church bell box and rang the bell 4 times at 2:30 in the morning. The board discussed getting a lock for the bell box and a new lock for the church door so that the keys were the same.
 - 1. Sharon Sweeney shared highlights of a local wedding planning magazine for future consideration. *(Hold for Future Discussion)*
 - j. **Corona Virus and the NMCC:** The spread of the corona virus has caused quite an impact to all discussions that took place during the March meeting. As businesses change methods of operating, federal and state restrictions come into play, and what was once everyday life is largely disrupted, the NMCC has shifted focus from events to building maintenance and establishing a strong on-line presence. As event dates approach they are either being postponed or cancelled – depending on current CDC, Federal, and State guidance for events.
 - k. **Nine Mile Book:** Based on the COVID-19 and events restricting public meetings and encouraging social distancing, Julie proposed getting a book together of the Nine Mile concerning hints, activities (hikes, fishing, etc), recipes, fun facts, history, current events, etc. Using social media and e-mail, information pulled from valley/local residents will be compiled into a book. It's a large project proposed. No completed by date. May include some current things that are updated periodically, such as calendars. Final product form in discussion for hard copy, electronic, etc. Title suggestion, "The Best of the Nine Mile".
- 3. **Public Comment:** Thank you to Jamie for attending the Board Meeting and for your participation in discussions. Jamie offered to find a record on the NMCC well. She was able to obtain some information, including the flow rate, and sent it to the board on March 14th. Thank you Jamie!
 - 4. **Next meeting date:** Due to the COVID-19, the next meeting will take place via Zoom conferencing app instead of the April 8, 2020 at Nine Mile Community Center. The online conference will be on April 8th, 2020 at 7:00pm. The meeting event code will be made available to the board and the public upon request.
 - 5. **Meeting end:** Steve K. motioned to end, Julie approved, all in favor. **Meeting End Time: 9:00**